

THE CITY BRIDGE TRUST COMMITTEE

Wednesday, 31 January 2018

Minutes of the meeting of the The City Bridge Trust Committee held at the Guildhall EC2 at 1.45 pm

Present

Members:

Alderman Alison Gowman (Chairman)
Dhruv Patel (Deputy Chairman)
Marianne Fredericks
Alderman Alastair King
Deputy Edward Lord

Wendy Mead (Chief Commoner)
Paul Martinelli
Ian Seaton
Deputy Dr Giles Shilson

Officers:

Joseph Anstee	-	Town Clerk's Department
Karen Atkinson	-	Chamberlain's Department
Anne Pietsch	-	Comptroller and City Solicitor's Department
David Farnsworth	-	Chief Grants Officer
Sandra Davidson	-	The City Bridge Trust
Jenny Field	-	The City Bridge Trust
Martin Hall	-	The City Bridge Trust
Kate Moralee	-	The City Bridge Trust
Ciaran Rafferty	-	The City Bridge Trust
Shegufta Rahman	-	The City Bridge Trust
Tim Wilson	-	The City Bridge Trust
Kristina Drake	-	Communications Team
Fiona Rawes	-	Town Clerk's Department

1. APOLOGIES

Apologies were received from the Right Hon. the Lord Mayor Alderman Charles Bowman, Peter Dunphy, Deputy Revd. Stephen Haines, Karina Dostalova and Jeremy Mayhew. Apologies for lateness were received from the Chief Commoner and Marianne Fredericks.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Ian Seaton declared a personal interest in London Youth by virtue of his Livery Company's support for it, and in Chicken Shed.

The Chairman and Edward Lord declared personal interests in Trust for London.

The Deputy Chairman declared a personal interest in the Clothworker's Company.

3. **MINUTES**

RESOLVED – That the public minutes and non-public summary of the meeting held on 23 November 2017 be agreed as an accurate record.

4. **OUTSTANDING ACTIONS**

The Committee received a list of outstanding actions. The Committee noted that the terms of reference and task and finish group was on the agenda. The Chief Grants Officer informed the Committee that of the Bridge Fund/Cornerstone Fund applications 9 grants totalling £221,000 had been awarded by delegated authority, and further details would be brought to the next meeting.

RESOLVED – That the Outstanding Actions update be noted.

5. **ANNUAL REVIEW OF TERMS OF REFERENCE**

The Committee considered a report of the Town Clerk reviewing the Committee's terms of reference. The updated terms of reference reflected the wider remit of the City Bridge Trust under the Bridging Divides Strategy, aiming to use the total assets of the Trust beyond grant funding. The Committee noted a tabled version of the appendix that was clearer, with corrections made before the meeting.

A Member suggested that The Rt. Hon. The Lord Mayor's position on the Committee might be better served as a patron or guest rather than an ex-officio Member, as the Lord Mayor was unable to attend Committee meetings. The Committee asked that officers look into the background and history of the Lord Mayor's ex-officio membership on the Committee ahead of the next Committee meeting.

RESOLVED – That the revised terms of reference of the Committee be approved for submission to the Court as set out.

6. **DELEGATED AUTHORITY**

The Committee considered a report of the Town Clerk concerning the Committee's delegated authority policy. The report proposed that provision be made for delegated authority decisions to be made in the absence of the Chairman or Deputy Chairman by a nominee.

RESOLVED – That the City Bridge Trust's delegated authority provision be amended as set out.

7. **PROGRESS REPORT**

The Committee received the regular progress report of the Chief Grants Officer and discussed the updates provided.

GLA Oversight Committee

The Chief Grants Officer reported that he had attended a GLA Oversight Committee hearing following the Grenfell disaster, and gave evidence with regards the City Bridge Trust's response to the disaster. Several inquiries were still ongoing and there would be press on the matter to follow.

Bridge House Estates task and finish group

The Committee was informed that the task and finish group had now met twice bringing together work streams from across the City of London Corporation. The strategic review of Bridge House Estates was important for the City Bridge Trust to capitalise on in order to deliver the aims of the Bridging Divides Strategy and to be the best possible trustee it could be.

RESOLVED – That the report be noted.

8. GRANT APPLICATIONS STATISTICAL REPORT

The Committee received a summary of applications received and action taken under the grants programmes this financial year, including those recommended for decision to this meeting. The Committee was on track to spend its grants budget for 2017/18 with 2 meetings remaining in the year including this one.

A Member noted that the Resettlement and Rehabilitation of Offenders was the programme with the lowest amount allocated in grants, and queried whether this was expected. The Chief Grants Officer replied that it was an area for specialist organisations and fewer organisations in this area qualified for City Bridge Trust grants under the current criteria. Officers would consult with HM Prison Service in the future to determine where there might be gaps in provision.

A Member asked if it would be encouraging for applicants if it was advertised that 55% of applications were recommended for approval. The Chief Grants Officer responded that each application was considered on merit, and as some applications were for very specialist services an overall success rate could be misleading. The City Bridge Trust had quite a high success rate in comparison to other funders, although this might change under the new strategy.

RESOLVED – That the report be noted.

9. GRANTS AND STRATEGIC INITIATIVES RECOMMENDATIONS AND ASSESSMENTS

a) Federation of London Youth Clubs

The Chief Grants Officer introduced the application and clarified an issue raised by a Member regarding the charity's finances. The charity had made a payment to an associated charity which had appeared in their accounts as a grant. The Committee was assured that this payment was made by way of reimbursement

of an earlier loan received from the associated charity as they had been unable to repay it at the time.

RESOLVED – That the City Bridge Trust Committee agree a grant of £400,000 over one year for a range of activities for the benefit of voluntary managed youth organisations and their beneficiaries in London.

b) **Bridge Renewal Trust**

The Chief Grants Officer proposed adding a condition that a satisfactory workplan should be provided for the first year. The Committee agreed the recommendation with the added condition.

APPROVED £105,000 over two years (£56,700; £48,300) towards the salary of a f/t Director for Haringey Giving, as part of the London's Giving network of place-based giving schemes on condition that a satisfactory workplan be provided for the first year.

c) **Camden Giving**

APPROVED £60,000 over two years (2 x £30,000) towards the salary of a f/t Relationship Manager on condition that the required balance can be raised, satisfactory quarterly management accounts and that a satisfactory reserves policy is in place.

d) **Community Action for Refugees and Asylum Seekers**

APPROVED £84,520 (£27,520; £27,780; £29,220) towards the salary costs of the Project Coordinator (2.5 days per week) and associated running costs of the ESOL programme.

e) **High Trees Community Development Trust**

APPROVED £133,300 over three years (£43,800; £44,400, £45,100) towards the cost of a Project Coordinator (2 dpw), Lead ESOL Tutor (12 hpw), Assistant ESOL Tutor (8 hpw) and associated project costs.

f) **Helen Bamber Foundation**

APPROVED £100,000 over two further and final years (2 x £50,000) towards the f/t salary of the Head Therapist and associated costs for the delivery, evaluation and dissemination of the three-stage process to recovery for individuals in London exposed to enduring trauma.

g) **Ealing Mencap**

APPROVED £77,200 over 3 years (£26,100, £25,600, £25,500) for a p/t (3 days per week) Travel and transport Advice caseworker and associated project costs, with funding released on receipt of satisfactory quarterly management accounts.

h) **Eye Music Trust**

APPROVED £87,900 over three years (£29,300; £29,300; £29,300) toward the sessional staff, workshops, coordination, and associated running costs to deliver a mobile 'Colourscape' in Special Educational Needs Schools across London.

i) **Millwall Community Trust**

APPROVED £111,400 over three years (£38,600, £36,300, £36,500) towards the salary of an Independent Living Officer (21 hpw) and associated project and administration costs for a project working with disabled young Londoners aged 16-25.

j) **Vital Xposure**

APPROVED £57,200 over two years (2 x £28,600) towards the costs of Vital Xposure's work to develop and deliver inclusive theatre. The funding is offered on the condition that the full balance of funds required is raised from other sources.

k) **Entelechy Arts Limited**

APPROVED £120,000 over 3 years (3 x £40,000) for the salary of a Volunteer Co-ordinator (0.6FTE), Project Administrator (0.4FTE) and towards the associated running costs for the Meet Me on the Move, Meet Me at the Movies and befriending programme.

l) **Irish Chaplaincy in Britain**

APPROVED £105,000 over three years (3 x £35,000) for the f/t salary of a Pastoral Outreach Worker and associated project costs.

m) **Spitalfields Music**

The Committee noted that the applicant was already in receipt of a grant from the City of London Corporation's Education Trust, but that this was completely transparent and discrete and should not affect their consideration of the application.

APPROVED £90,000 over three years (3 x £30,000) towards "The Endless Imagination" arts programme in care homes on the condition that the charity raises the balance of funds from other sources.

n) **East European Resource Centre**

APPROVED £110,300 over three years (£36,100; £36,800; £37,400) for the part-time Senior Welfare Advice Worker (0.6FTE); Helpline and Support Officer

(0.4FTE); and associated running costs to provide welfare advice and support to the Eastern European community across London.

o) **Homeless Action in Barnet Limited**

APPROVED £90,000 over three years (3 x £30,000) towards the salary, support and management costs of a full-time Resettlement Officer at Homeless Action in Barnet Limited.

p) **Positive East**

APPROVED £111,900 over three years (£6,200, £37,300, £38,400) for the full-time post of Advice Service Worker.

10. **TO CONSIDER REPORTS OF THE CHIEF GRANTS OFFICER AS FOLLOWS:-**

a) **Applications Recommended for Rejection**

The Committee received a report of the Chief Grants Officer detailing a total of 18 grant applications for rejection.

A Member asked for clarification on the reason for rejecting the application from the Tottenham Hotspur Foundation. The Chief Grants Officer explained that there were several issues with the application, but the timing of reserves could be re-examined.

RESOLVED – That the City Bridge Trust Committee reject the grant applications detailed in the accompanying schedule, excluding Tottenham Hotspur Foundation which was deferred until the next meeting.

b) **Funds Approved under Delegated Authority**

The Committee received a report of the Chief Grants Officer which advised Members of seventeen expenditure items, totalling £150,975, which had been presented for approval under delegated authority to the Chief Grants Officer in consultation with the Chairman and Deputy Chairman.

RESOLVED – That the report be received, and its contents noted.

c) **Withdrawn and Lapsed Applications**

The Committee received a report of the Chief Grants Officer which provided details of nine applications which had been withdrawn or had lapsed.

RESOLVED – That the report be received and its contents noted.

d) **Variations to Grants Awarded**

The Committee received a report of the Chief Grants Officer which advised Members of a variation to eleven grants agreed by the Chief Grants Officer since the last meeting.

The Committee also noted that a total of £6,400 across thirteen individual eco-audits funded over the past three years had been revoked.

RESOLVED – That the report be received and its contents noted.

e) **Reports on Learning Visits**

The Committee received a report of the Chief Grants Officer about two visits that had taken place.

The Committee noted positive feedback about the City Bridge Trust from Muscular Dystrophy UK.

RESOLVED – That the report be received and its contents noted.

f) **City Bridge Trust Communications & Events Attended**

The Committee received a report of the Chief Grants Officer updating on the communications work of the City Bridge Trust.

RESOLVED – That the report be received and its contents noted.

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

There was no other business.

13. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item No.	Exempt Paragraphs
14 – 17	3
18 – 19	-
20 – 21	3

14. **NON-PUBLIC MINUTES**

The Committee considered the non-public minutes of the meeting held on 23 November 2017.

15. **IMPLEMENTATION OF BRIDGING DIVIDES STRATEGY 2018 - 2023**
The Committee considered a report of the Chief Grants Officer.
16. **STEPPING STONES FUND - PROGRESS TO DATE AND PROPOSALS FOR 2018**
The Committee considered a report of the Chief Grants Officer.
17. **PIPELINE OF PRO-ACTIVE STRATEGIC GRANTS**
The Committee received a report of the Chief Grants Officer.
18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
There were no non-public questions.
19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was no other business.
20. **CONFIDENTIAL MINUTES**
The Committee considered the confidential minutes of the meeting on 23 November 2017.
21. **RESOURCING OF THE IMPLEMENTATION OF BRIDGING DIVIDES**
The Committee received a report of the Chief Grants Officer.

The meeting closed at 3.20 pm

Chairman

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